

**JON L. JENMARC, INCORPORATED
CONSULTANTS IN EDUCATION
P.O. BOX 663
BROCKTON, MA 02303-0663
508.586.3574 (V) 508.586.6448 (Fx)
MERRIMACK EDUCATION CENTER
(Professional License Endorsing Agency)**

**APPLICATION FOR PROFESSIONAL LICENSE IN
MODERATE SPECIAL NEEDS**

Name _____

Address _____

City/State/Zip _____

Social Security Number _____ - _____ - _____

Date of Birth: Month _____ Day _____ Year _____

Employment:

City/Town _____ School _____

There is NO Jenmarc application fee.

The following items must accompany this application:

- 1. Copy of your receipt for application for the Professional MSN License PK-8 OR 5-12 (You can print it off the computer after you apply.)**
- 2. Copy of the letter sent to you by the D.O.E. outlining what you need for Professional Moderate Special Needs License**
- 3. Copy of your Initial License in Moderate Special Needs**
- 4. Copy of your Massachusetts Driver's License**
- 5. Letter(s) stating three years of employment under your Initial MSN License**
- 6. Letter from Superintendent/Principal/Director attesting to your completion of a one-year mentoring program.**
- 7. AFTER you complete your coursework for this program, you will need to request an official transcript from Salem State College be sent to us for inclusion in your file which will be forwarded to MEC and the D.O.E.**

**Please mail application and materials to
JON L. JENMARC, INC
P.O. Box 663
Brockton, MA 02303-0663**

**Please direct any questions to Fran Garcea at 508.586.3574 or to Laurie Mason,
CAGS at educator64@verizon.net**